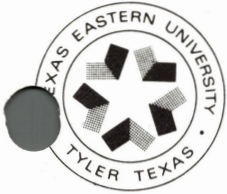


12-6-1976

## Administrative Notes, December 6th, 1976

University of Texas at Tyler



# TEXAS EASTERN UNIVERSITY

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OFFICE OF THE PRESIDENT

December 6, 1976

To: Board of Regents, Texas Eastern University  
From: James H. Stewart, Jr.  
Subject: Administrative Notes

I. Campus Visit by Lieutenant Governor William P. Hobby

In connection with other activities in the East Texas area, Lieutenant Governor William P. Hobby has scheduled a visit to the Texas Eastern University campus day after tomorrow, Wednesday, December 8, 1976. Although I have known for a few days about the possibility of the Lieutenant Governor's coming to our campus, plans for the visit were finalized by Governor Hobby's office during the past week. The present schedule calls for the Lieutenant Governor to arrive around 3:00 p.m. and spend about thirty minutes touring TEU facilities. Of course, board members are invited to join Governor Hobby for his Texas Eastern tour.

II. Trip to Austin for Opening of 65th Legislative Session

Since the date (Tuesday, January 11, 1977) on which the 65th Texas Legislature will convene is just slightly more than one month away, I will appreciate each of you utilizing the enclosed postal card to advise me whether or not you plan to travel to Austin on this occasion with the East Texas delegation. This information is needed as soon as possible in order for me to make arrangements for an appropriate aircraft for travel and to finalize other matters related to the day's activities. As I have already mentioned to you, Senator Peyton McKnight is making arrangements for a luncheon to include other legislators along with the delegation from East Texas. This has always been a very worthwhile trip for Texas Eastern University, and I am hopeful that each of you can fit the forthcoming trip into your plans. Please let me hear from you at your earliest convenience.

VISIT  
CANCELLED  
See NOTE  
Page 2

### III. Annual Christmas Brunch

The annual Christmas Brunch for Texas Eastern University faculty and staff has been scheduled for Friday, December 17, 1976. The brunch will be held in Room 134 of the University Center between the hours of 11:30 a.m. and 1:00 p.m. in order for employees to attend this function on a come-and-go basis during regular lunch periods. A cordial invitation is extended to board members and wives to join us for the Christmas Brunch.

### IV. Off-Campus Instruction

At its meeting last Friday, December 3, 1976, the Coordinating Board, Texas College and University System approved the Coordinating Board staff's recommendation relative to off-campus instruction which I related to you in last week's Administrative Notes. The essential nature of this approval is that headcount enrollments produced in off-campus courses taught by part-time personnel will be funded only under the faculty salaries formula, and headcount enrollments produced in off-campus courses taught by full-time faculty teaching at least half-time on the main campus will be funded the same as on-campus headcount enrollments. Of course, this action by the Coordinating Board provides only a suggestion to the legislature; and although there is every indication that the legislature is vitally interested in the topic of off-campus instruction, we will not know the final manner in which this will be handled for the next biennium until the legislature reviews and acts on the matter during the forthcoming session.

### V. Report from Resident Engineer

Attached is a report from our director of physical plant and resident engineer for the week ending December 3, 1976.

JHS:rc

Enclosure and attachment

#### NOTE PERTAINING TO ITEM I, PAGE 1:

Just as we were ready to mail Administrative Notes, information was received that Governor Hobby's trip had been cancelled. Unfortunately, it appears that the visit will not be rescheduled any time in the near future.